

**TURWESTON PARISH COUNCIL**

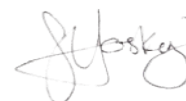
**NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL**

To: ALL MEMBERS OF THE COUNCIL

I hereby give notice that the Annual Meeting of the Parish Council will be held in Turweston Village Hall on

**TUESDAY 18 MAY 2021 at 6.30pm.**

All members of the Council are hereby requested to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.



Dated 12 May 2021

Samantha Hosking – Clerk to the Parish Council

**Public Forum:** Public question time on issues on this agenda or to raise issues for future consideration at the discretion of the Chairman. The time allocated is approximately 10 minutes or at the discretion of the Chairman. Members of the community may not take part in the Parish Council Meeting.

**AGENDA**

- |   | <b>Approx time:</b> |
|---|---------------------|
| <b>1. Election of Chairman:</b>   | 6.30                |
| <b>2. Chairman's Acceptance of Office:</b>  |                     |
| <b>3. Receipt of Declarations of Acceptance of Office by Members:</b>   |                     |
| <b>4. Apologies for Absence:</b>  |                     |
| <b>5. Declarations of Interest:</b><br>To declare any personal/prejudicial interests on agenda items.                           |                     |
| <b>6. Confirmation of appointment of new Parish Clerk:</b>  |                     |
| <b>7. Confirmation of Clerk as Responsible Financial Officer:</b>   |                     |
| <b>8. Minutes:</b><br>To consider the approval of the minutes of the meeting held on 16 March 2021.<br>(previously circulated). |                     |
| <b>9. County Councillor Report:</b>   |                     |
| <b>10. Matters Arising from Minutes:</b>  | 7.10                |
| <b>10.1</b> Update by Cllr Fealey to update on the drag racing licence at Turweston Airfield.                                   |                     |

**10.2** Changes to planning law and how these might affect conservation areas as outlined by Cllr Fealey at the meeting on 6 October 2020 to be considered.

**11. Parish Roads/Paths/Verges:**

**12. To report on Planning:**

**Applications:**

**21/00833/APP** - 1 High Elms Oatleys Road Turweston Buckinghamshire NN13 5JX Variation of condition 3 relating to application 19/00439/APP - Replace the following drawings on condition 3 from 2019: 466/03 Rev D - Proposed plans, 466/04 - Site layout plans, New details for 2021 application, 466 5 B (Revised Floor Plans), 466 8A (revised Elevations), Velux Product information July 2020, Velux product information WK 06 - **No objection by PC - Awaiting Decision**

**21/00651/APP** and **21/00652/ALB** - The Stratton Arms Ph Main Street Turweston Buckinghamshire NN13 5JX Change of use of vacant land at the rear of the Stratton Arms to ten motor home pitches - **PC commented that a revised more sympathetic proposal might be considered - Awaiting Decision**

**21/00192/APP** - Hill Top Stables Brackley Road Turweston Buckinghamshire Variation of condition 2 (date required for the removal of the temporary Groom / Managers accommodation and ancillary Storage facilities to be extended up until Tuesday 31 August 2021) relating to application 17/01651/APP - **Awaiting Decision**

**20/03358/APP** and **20/03359/ALB** - Court Cottage and Barn Main Street Turweston Buckinghamshire NN13 5JX Court Cottage - non-structural internal alterations and general internal refurbishment, replacement windows, new retaining wall and patio to rear. Barn at Court Cottage - structural repairs to roof truss with general roof repairs. Installation of supporting structure over door heads and replacement rolled lead roof to stable. **Awaiting Decision and Pending Consideration**

**20/03979/APP** - Land Off Chapel Lane Turweston Buckinghamshire Demolition of existing garage building and erection of two detached dwellings with access, parking and amenity space together with a replacement garage. **Pending consideration**

**19/02942/APP** and **19/02943/ALB** - Manor Farm House, Main Street, Turweston. Conversion of barn opposite Manor Farm to part 2 bedroom flat and part family room. Proposed works include raising the roof and its pitch, the insertion of conservation style rooflights and the replacement of all windows and doors. **Awaiting Decision and Pending Consideration - HM to update on whether this is still being considered by the Applicants.**

**Decisions:**

**13. HS2 Rail Link update:**

7.30

**13.1** Update on meeting planned for April - Cllr Morrison

**13.2** Road Safety Fund - Cllr Morrison to update

**14. To report on the Playing Field:**

**14.1** Monthly inspection rota - report and actions.

**14.2** David Sharman's email of 6 August 2020 to be discussed.

**14.3** To consider action required over baby swings, weed control and surface moss.

**15. To report on other Organisations:** *For report only.*

**16. To report on Turweston Airfield (TA):**

**17. Insurance Policy Renewal**

To consider renewal of the insurance policy due on 1 June 2021.

**18. Report on the Accounts:**

8.00

**18.1** To report on 2020/2021 accounts and payments (previously circulated).

**18.2** To receive and approve the Internal Audit Report.

**18.3** To consider the effectiveness of the system of internal financial control.

**18.4** To confirm that the Parish Council meets the audit criteria for 2020/2021 and wishes to certify itself as exempt from a limited assurance review.

**18.5** To receive and approve by resolution the Annual Governance Statement for 2020/2021.

**18.6** To receive and approve by resolution the Accounting Statement for 2020/2021.

**18.7** To ensure the Accounting Statements are signed and dated by the Chairman.

**18.8** To report on accounts to 1 May 2021 and approve payments made.

**18.9** To approve the following invoices for payment:

Payee	Net	VAT	Gross	Payment method	Details
BMKALC	20.21	11.74	31.95	FPO	Annual Subscription
Cllr David Richards	11.99	2.40	14.39	FPO	Reimb. Zoom Subscription
ICO	35.00	0.00	35.00	DD	Annual Fee
Came & Company	tbc	tbc	tbc	FPO	Insurance renewal
Cartwrights	180.60	36.12	216.72	FPO	Grass Cutting - April
HMRC	57.60	0.00	57.60	tbc	Salaries HMRC Payment - April
S Hosking	256.48	0.00	256.48	SO	Salary - May

**19. Annual Parish Meeting** - details to be confirmed.

**20. Elections 6 May 2021:**

**21. Community Board Representation:**

**22. Matters raised by Councillors:**

**22.1** Traffic Calming Measures - Cllr Morrison

**23. Clerk's Correspondence:**

All as circulated previously by email.

**24. To confirm the date of the next meeting:**

Annual Parish Meeting - to be confirmed